

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

MINUTES OF A REGULAR MEETING
OF THE FACULTY SENATE HELD ON
APRIL 8, 1977, IN THE FACULTY
CONFERENCE ROOM, SIXTH FLOOR,
LISNER HALL

1 President Elliott called the meeting to order at 2:12 p.m.

Present: President Elliott, Registrar Gebhardtsbauer, Parliamentarian Small, Adams, Amling, Birnbaum, Fox, Ginsburg, Heddesheimer, Hill, Jones, Kaye, Kurtz, Lessin, Liebowitz, McDonald, Morgan, Plotz, Reesing, Schwartz, Schwoerer, Snodgrass, Tillman, Wayne, Wood, Vaill, and Ziolkowski.

Absent: Provost Bricht, Kramer, Kyriakopoulos, Linton, Rashid, Rockoff, Sapin, Schiff, Solomon, Walker, and Zenoff.

Before proceeding with the business at hand, President Elliott asked the Senate to rise in tribute to Carol R. St. Cyr, Professor of Education, who died April 5, 1977. Professor St. Cyr served for nine years as a member of the original Faculty Senate in 1961 and, upon leaving the Senate in 1969 as a regular member, she continued to serve on various committees of the Senate to the present time. After a brief period of silence, the Senate was seated and the meeting proceeded.

2 The minutes of the regular meeting of March 11, 1977, were approved by the Senate as distributed.

Professor Morgan requested that Item 3(a) of the agenda concerning "A Resolution to Establish an Office of Alumni Relations and Development and an Alumni Association in each Degree-Granting School, College, or Division" be deferred until Professor Amling's arrival. No objections were made to changing the order of the agenda and the Senate proceeded to Item 3(b).

3 (b) Professor Hill introduced Resolution 77/2, "A Resolution to Preserve Records of Senate Committees." He said that he considered this resolution an important first step towards preserving records that are central to research in institutional history. He said that the resolution addresses two problems - first, that there ought to be a formal reminder each year to retiring committee chairmen to pass along their papers to their successors, and, secondly, that those chairmen who have collected documents that are no longer of current interest should have some systematic method of preserving them. In this latter regard, Professor Hill said he had spoken to Mr. David Zeidberg, Special Collections Curator of the Library, who indicated that he would be pleased to have these documents deposited with his office. However, Professor Hill said that Mr. Zeidberg raised the question of access to documents once they were deposited in his office. Because the resolution omitted any reference to this question, Professor Hill recommended amending Resolution 77/2 by adding the words "without restriction to access unless specifically stipulated" after the word "Library" in the sixth line of the resolving paragraph. Such stipulation, he explained, would be determined by the committee chairmen, in consultation with the Executive Committee, as set forth in the last sentence of the resolving paragraph. Professor Hill said that Mr. Zeidberg also suggested that perhaps some Senate guidelines should be submitted to his office indicating what documents should be disposed of or retained in the event a large volume is received, and that maybe the Senate might wish to include in this resolution a provision for a

the Senate could call it a "committee" or an "office," but that the committee did not expect to have an office staffed by a full-time person reflecting expenditure of a substantial amount of money; initially, he said, what it intended was that in those schools that did not have a development activity within their structures, some attempts would be made to set up such a structure to be manned and staffed within the budgetary limitations of the school, college, or division, and that faculty who were interested in this activity could work with the dean or appropriate administrator who, in turn, would work with the Development Office and the Alumni Office of the University. Professor Jones inquired whether the Law School and the Medical School were the only schools that had development offices at the present time. Dean Birnbaum responded that, for the record, the Medical Center had an Alumni Association, but did not have a development office or officer. Professor Adams suggested saying "establish the function of Alumni Relations and Development" rather than "establish an Office," so that the individual schools and colleges could decide whether an office or a committee would be more appropriate. Dean Vaill said that according to the Faculty Handbook it seemed to him that the dean of the school or college was explicitly charged as being the principal fund-raiser of that particular unit, and he wondered if, in fact, at the school or college level, the dean was not the development officer in the sense the resolution called for, and that maybe the dean ought to have a developmental advisory committee. Professor McDonald proposed substituting the words "appoint a coordinator" for "establish an Office" in the first sentence of the first paragraph of the resolution. Further discussion followed by Professors Amling, Kurtz, McDonald, and Morgan. Professor Jones said that in order to remove objections to the use of such words as "office," "committee," "function," or "coordinator," he recommended that the first resolving paragraph be amended to read as follows:

That the dean of each degree-granting school, college, or division in the University develop appropriate structures to enhance alumni relations and development with the objective of working with the Development Office and the General Alumni Office in the University's student recruitment, cultivation of alumni and other friends, and fund-raising programs;

The motion was seconded. Discussion followed by Professors Morgan, Jones, Ginsburg, Amling, Kurtz, Lessin, Schwoerer, and Dean Liebowitz. The question was called and the amendment carried by a vote of 10 to 9. Professor Morgan moved that the words "the dean of" be stricken from the language just adopted so that the directive would be put to the school rather than to the dean because although it might be the responsibility of the dean to see that the resolution is implemented, it would not be solely the responsibility of the dean. The motion was seconded. Professor Amling said he supported Professor Morgan's amendment because he thought it was not only the dean's administrative responsibility to see that resources are developed, but also the faculty's and alumni's responsibility to work together toward this goal. Professor Jones said that he was of the opinion that the responsibility for fund-raising ought to be laid squarely on the dean if that was, in fact, the chart of organization. Professor Reesing said he supported Professor Jones' comments because it seemed to him that the dean, as the chief administrative officer of each college, has the responsibility and ought to carry it out as far as possible and that the faculty were here primarily to teach and to advance scholarship; that they were not appointed to the faculty to be fund-raisers; and that, therefore, he would urge the Senate to defeat Professor Morgan's amendment. The question was called and the amendment was defeated. The question was called on the original resolution, as amended, and was adopted.

on advanced standing, but in discussing this issue with Mr. Joseph Y. Ruth, Director of Admissions, last fall, it was thought that, because of the wide differences between schools and colleges, it was more appropriate for individual committees within the schools and colleges to discuss these matters rather than at the Senate level, and that that was the basis for the recommendation made last fall to abolish this committee.

Professor Hill said he would like to ask Professor Morgan whether it was the practice of the Executive Committee to consult with committee chairmen before altering the form and, perhaps, the substance of committee resolutions. Professor Morgan replied that ordinarily the Executive Committee consults with the committee chairmen if it desires to make any substantive changes in resolutions; however, if it is simply a matter of altering the form, it does not. He said it was very helpful to have resolutions submitted in resolution form well in advance of Executive Committee meetings, if possible.

- 6 Upon motion made and seconded, the President adjourned the meeting at 3:18 p.m.



Robert Gebhardtsbauer
Secretary